



## SESSION SCHEDULE CHECKLIST

The following checklist has been developed to assist you when preparing and submitting a **Session Schedule Form**.

- 1. Please include your State License Number (**EX: G-0005670**), if applicable.
- 2. A correct fax number or e-mail address must be provided in order for the Office to fax or e-mail a license.
- 3. Organization Official must complete the amount of rent per session and provide a lease, if applicable.
- 4. When submitting a request to *add or delete* a session(s), *organization official and commercial lessor/non-commercial lessor* **must** sign the form approving the session(s).
- 5. List **all** dates and times of events. Enter the starting time of a session as the time the organization will begin selling paper/pulltabs.  
**Circle AM or PM, Length, and Add or Delete.**
- 6. **Additional Session Schedule**
  - A. If organization has events at more than one location, complete a form for each location and include lease agreement, if applicable.
  - B. List all dates, times and length of sessions for each additional location.
- 7. **Lease Agreement**
  - A. If organization is paying rent for any location, submit a signed lease agreement.
  - B. Lease agreements must include all dates and times organization is to conduct gaming activities.
- 8. **When changing schedule of dates and times, give specific dates and times. Use the Calendar Schedule for changing multiple sessions.**
  - A. Circle add or delete
  - B. Circle a.m. or p.m.
  - C. Enter the time.
  - D. Enter the length of session: 2 hours, 4 hours or 6 hours. Session cannot exceed 6 hours.
- 9. The **second and subsequent revisions** to your license must be accompanied by a **\$25 check**, made payable to "*Office of Charitable Gaming*" and written on the gaming account.

If you have questions concerning any application information, contact the Office at 1-800-562-9235 or locally at 225-925-1835. You may also visit our website at [www.ocg.louisiana.gov](http://www.ocg.louisiana.gov).



**Office of Charitable Gaming**  
 PO BOX 98502, Baton Rouge, LA 70884-9502  
 (225) 925-1835 or (800) 562-9235 FAX (225) 219-1910  
 www.ocg.louisiana.gov

### Session Schedule

- ORIGINAL APPLICATION
- RENEWAL
- REQUEST CHANGE TO LICENSE

License Year Ending 6/30/20\_\_

State License Number:

G- \_\_\_\_\_

**\*\*\* Please use one form per location where games are played \*\*\***

Name of Organization		Organization Fax Number (where you want the license faxed) ( )
Name of Building Where Games are Conducted	Building Phone # ( )	Building Fax Number ( )
Physical Address of Building (Include City & Zip Code)	Parish of Building	E-mail Address
Amount of rent per session: \$ _____ (Attach copy of rental or lease agreement)	<input type="checkbox"/> Check here if building is owned by organization or provided free of charge.	

1. Only one FAX per modification.
2. Change requests must be submitted no later than 5 business days in advance to guarantee approval.
3. Change requests not completed properly will cause a delay in receiving your license.
4. The second and subsequent changes to your license must be accompanied by a \$25 check, made payable to "Office of Charitable Gaming" and written on the gaming account.
5. This form must be signed by an organization official or Member-In-Charge and the commercial or non-commercial lessor.
6. For additional dates, use schedule calendar.

INDICATE REQUESTED CHANGE:					CHECK ONE:	
DAY	DATE	TIME	Circle one	LENGTH	DELETE	ADD
			AM PM			
			AM PM			

**The Office has the right to deny modification if organization is in arrears.**

Organization Official (print)	Signature <b>X</b>	Date	Daytime Phone # & Area Code
Commercial/Non-Commercial Lessor <i>(only required on modifications)</i>	Signature <b>X</b>	Date	Daytime Phone # & Area Code

DO NOT WRITE BELOW THIS LINE			
Check Number _____	<input type="checkbox"/> APPROVED	Due to: <input type="checkbox"/> Conflicting Times <input type="checkbox"/> No Modification Fee	
Invoice Number- _____	<input type="checkbox"/> DENIED	<input type="checkbox"/> No Signature <input type="checkbox"/> Other	
Date Entered _____	Approved by: _____		Date: _____
Initials _____	Lease Agreement: _____		Device Agreement: _____

<b>Office of Charitable Gaming</b>		State License # G-	
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Organization Name:	Signature of Organization Official Approval: (Required)	Date signed:	Organization Phone # :
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Building Where Games are Held:	Lessor (Hall) Approval (Required)	Date signed:	Hall Contact Phone #:
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Rent Amount \$	Fax Number / E-mail address :
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Building Address:	<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.
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**July 2020**

<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
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*Holidays are listed for your information only.  
There may be others not listed. Sessions may be scheduled on these days.*

*Holidays: July 4<sup>th</sup> – Independence Day*

<b>If any requested session conflicts with another organization's scheduled session, yours will not be approved. The office has the right to deny modification if organization is in arrears.</b>			<b>1</b> Add Delete Time: AM PM Length:	<b>2</b> Add Delete Time: AM PM Length:	<b>3</b> Add Delete Time: AM PM Length:	<b>4</b> Add Delete Time: AM PM Length:
<b>5</b> Add Delete Time: AM PM Length:	<b>6</b> Add Delete Time: AM PM Length:	<b>7</b> Add Delete Time: AM PM Length:	<b>8</b> Add Delete Time: AM PM Length:	<b>9</b> Add Delete Time: AM PM Length:	<b>10</b> Add Delete Time: AM PM Length:	<b>11</b> Add Delete Time: AM PM Length:
<b>12</b> Add Delete Time: AM PM Length:	<b>13</b> Add Delete Time: AM PM Length:	<b>14</b> Add Delete Time: AM PM Length:	<b>15</b> Add Delete Time: AM PM Length:	<b>16</b> Add Delete Time: AM PM Length:	<b>17</b> Add Delete Time: AM PM Length:	<b>18</b> Add Delete Time: AM PM Length:
<b>19</b> Add Delete Time: AM PM Length:	<b>20</b> Add Delete Time: AM PM Length:	<b>21</b> Add Delete Time: AM PM Length:	<b>22</b> Add Delete Time: AM PM Length:	<b>23</b> Add Delete Time: AM PM Length:	<b>24</b> Add Delete Time: AM PM Length:	<b>25</b> Add Delete Time: AM PM Length:
<b>26</b> Add Delete Time: AM PM Length:	<b>27</b> Add Delete Time: AM PM Length:	<b>28</b> Add Delete Time: AM PM Length:	<b>29</b> Add Delete Time: AM PM Length:	<b>30</b> Add Delete Time: AM PM Length:	<b>31</b> Add Delete Time: AM PM Length:	/

## Office of Charitable Gaming

State License # G-

Organization Name:	Signature of Organization Official Approval: (Required)	Date signed:	Organization Phone #
Building Where Games are Held:	Lessor (Hall) Approval (Required)	Date signed:	Hall Contact Phone #:
Rent Amount \$	Fax Number / E-mail address :		

Building Address:	<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.
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### August 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>If any requested session conflicts with another organization's scheduled session, yours will not be approved.            The office has the right to deny modification if organization is in arrears.</b>						<b>1</b> Add    Delete Time: AM    PM Length:
<b>2</b> Add    Delete Time: AM    PM Length:	<b>3</b> Add    Delete Time: AM    PM Length:	<b>4</b> Add    Delete Time: AM    PM Length:	<b>5</b> Add    Delete Time: AM    PM Length:	<b>6</b> Add    Delete Time: AM    PM Length:	<b>7</b> Add    Delete Time: AM    PM Length:	<b>8</b> Add    Delete Time: AM    PM Length:
<b>9</b> Add    Delete Time: AM    PM Length:	<b>10</b> Add    Delete Time: AM    PM Length:	<b>11</b> Add    Delete Time: AM    PM Length:	<b>12</b> Add    Delete Time: AM    PM Length:	<b>13</b> Add    Delete Time: AM    PM Length:	<b>14</b> Add    Delete Time: AM    PM Length:	<b>15</b> Add    Delete Time: AM    PM Length:
<b>16</b> Add    Delete Time: AM    PM Length:	<b>17</b> Add    Delete Time: AM    PM Length:	<b>18</b> Add    Delete Time: AM    PM Length:	<b>19</b> Add    Delete Time: AM    PM Length:	<b>20</b> Add    Delete Time: AM    PM Length:	<b>21</b> Add    Delete Time: AM    PM Length:	<b>22</b> Add    Delete Time: AM    PM Length:
<b>23</b> Add    Delete Time: AM    PM Length:	<b>24</b> Add    Delete Time: AM    PM Length:	<b>25</b> Add    Delete Time: AM    PM Length:	<b>26</b> Add    Delete Time: AM    PM Length:	<b>27</b> Add    Delete Time: AM    PM Length:	<b>28</b> Add    Delete Time: AM    PM Length:	<b>29</b> Add    Delete Time: AM    PM Length:
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Organization Name:		Signature of Organization Official Approval: (Required)		Date Signed		Organization Phone #:		
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date Signed:		Hall Contact Phone #:		
Rent Amount \$		Fax Number / E-mail address :						
Building Address:		<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.						
<b>September 2020</b>								
<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>		
<i>Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days.</i>								
<i>Holidays: September 7<sup>th</sup> – Labor Day</i>								
		<b>1</b> Add Delete Time: AM PM Length:	<b>2</b> Add Delete Time: AM PM Length:	<b>3</b> Add Delete Time: AM PM Length:	<b>4</b> Add Delete Time: AM PM Length:	<b>5</b> Add Delete Time: AM PM Length:		
		<b>6</b> Add Delete Time: AM PM Length:	<b>7</b> Add Delete Time: AM PM Length:	<b>8</b> Add Delete Time: AM PM Length:	<b>9</b> Add Delete Time: AM PM Length:	<b>10</b> Add Delete Time: AM PM Length:	<b>11</b> Add Delete Time: AM PM Length:	<b>12</b> Add Delete Time: AM PM Length:
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## Office of Charitable Gaming

State License #G-

Organization Name:	Signature of Organization Official Approval: (Required)	Date signed:	Organization Phone #:
Building Where Games are Held:	Lessor (Hall) Approval (Required)	Date signed:	Hall Contact Phone #:
Rent Amount \$	Fax Number / E-mail address :		

Building Address:	<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.
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### October 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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*Holidays are listed for your information only.  
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Holidays: October 12<sup>th</sup> – Columbus Day; October 31<sup>st</sup> - Halloween*

<b>If any requested session conflicts with another organization's The office has the right to deny modification if organization is in arrears.</b>				<b>1</b> Add Delete Time: AM PM Length:	<b>2</b> Add Delete Time: AM PM Length:	<b>3</b> Add Delete Time: AM PM Length:
<b>4</b> Add Delete Time: AM PM Length:	<b>5</b> Add Delete Time: AM PM Length:	<b>6</b> Add Delete Time: AM PM Length:	<b>7</b> Add Delete Time: AM PM Length:	<b>8</b> Add Delete Time: AM PM Length:	<b>9</b> Add Delete Time: AM PM Length:	<b>10</b> Add Delete Time: AM PM Length:
<b>11</b> Add Delete Time: AM PM Length:	<b>12</b> Add Delete Time: AM PM Length:	<b>13</b> Add Delete Time: AM PM Length:	<b>14</b> Add Delete Time: AM PM Length:	<b>15</b> Add Delete Time: AM PM Length:	<b>16</b> Add Delete Time: AM PM Length:	<b>17</b> Add Delete Time: AM PM Length:
<b>18</b> Add Delete Time: AM PM Length:	<b>19</b> Add Delete Time: AM PM Length:	<b>20</b> Add Delete Time: AM PM Length:	<b>21</b> Add Delete Time: AM PM Length:	<b>22</b> Add Delete Time: AM PM Length:	<b>23</b> Add Delete Time: AM PM Length:	<b>24</b> Add Delete Time: AM PM Length:
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Organization Name:	Signature of Organization Official Approval: (Required)	Date Signed:	Organization Phone #:
Building Where Games are Held:	Lessor (Hall) Approval (Required)	Date Signed:	Hall Contact Phone #:
Rent Amount \$	Fax Number / E-mail address :		

Building Address: ( ) **Check if this schedule will delete all sessions previously submitted for this month.**

1. Change requests must be submitted no later than **5 (five)** business days in advance.
2. Submit the entire year's schedule to avoid additional charges and/or delays.
3. Enter time and length of session and circle AM or PM and Add or Delete.

### November 2020

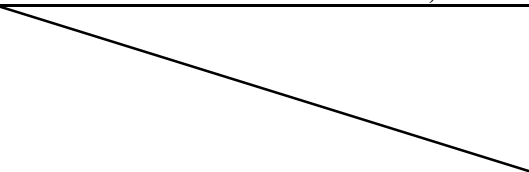
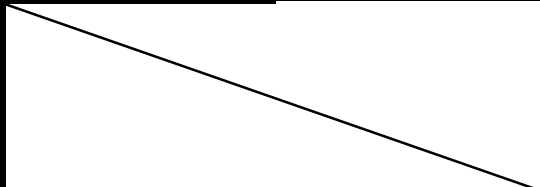
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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*Holidays are listed for your information only. There may be others not listed.*

*Holidays: November 1<sup>st</sup> – All Saints Day; November 11<sup>th</sup> – Veterans Day; November 26<sup>th</sup> – Thanksgiving Day.*

**If any requested session conflicts with another organization, yours will not be approved.**

<b>1</b> Add Delete Time: AM PM Length:	<b>2</b> Add Delete Time: AM PM Length:	<b>3</b> Add Delete Time: AM PM Length:	<b>4</b> Add Delete Time: AM PM Length:	<b>5</b> Add Delete Time: AM PM Length:	<b>6</b> Add Delete Time: AM PM Length:	<b>7</b> Add Delete Time: AM PM Length:
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<b>Office of Charitable Gaming</b>				State License #G-		
Organization Name:		Signature of Organization Official Approval: (Required)		Date Signed	Organization Phone #:	
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date Signed:	Hall Contact Phone #:	
Rent Amount \$		Fax Number / E-mail address :				
Building Address:		<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>December 2020</b>						
<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
<i>Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days. Holidays: December 24<sup>th</sup> – Christmas Eve; December 25<sup>th</sup> - Christmas December 31<sup>st</sup> – New Year's Eve</i>						
		<b>1</b> Add Delete Time: AM PM Length:	<b>2</b> Add Delete Time: AM PM Length:	<b>3</b> Add Delete Time: AM PM Length:	<b>4</b> Add Delete Time: AM PM Length:	<b>5</b> Add Delete Time: AM PM Length:
		<b>6</b> Add Delete Time: AM PM Length:	<b>7</b> Add Delete Time: AM PM Length:	<b>8</b> Add Delete Time: AM PM Length:	<b>9</b> Add Delete Time: AM PM Length:	<b>10</b> Add Delete Time: AM PM Length:
<b>13</b> Add Delete Time: AM PM Length:	<b>14</b> Add Delete Time: AM PM Length:	<b>15</b> Add Delete Time: AM PM Length:	<b>16</b> Add Delete Time: AM PM Length:	<b>17</b> Add Delete Time: AM PM Length:	<b>18</b> Add Delete Time: AM PM Length:	<b>19</b> Add Delete Time: AM PM Length:
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Organization Name:		Signature of Organization Official Approval: (Required)		Date signed:		Organization Phone #:
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date signed:		Hall Contact Phone #:
Rent Amount \$		Fax Number / E-mail address :				
Building Address:		<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>January 2021</b>						
<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
<i>Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days.</i>						
<i>Holidays: January 1<sup>st</sup> – New Year's Day; January 18<sup>th</sup> – Martin Luther King Jr Day</i>						
<b>If any requested session conflicts with another organization's scheduled session, yours will not be approved.</b>					<b>1</b>	<b>2</b>
<b>The Office has the right to deny modification if organization is in arrears.</b>					Add Delete Time: AM PM Length:	Add Delete Time: AM PM Length:
<b>3</b> Add Delete Time: AM PM Length:	<b>4</b> Add Delete Time: AM PM Length:	<b>5</b> Add Delete Time: AM PM Length:	<b>6</b> Add Delete Time: AM PM Length:	<b>7</b> Add Delete Time: AM PM Length:	<b>8</b> Add Delete Time: AM PM Length:	<b>9</b> Add Delete Time: AM PM Length:
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<b>Office of Charitable Gaming</b>	State License #G-
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Organization Name:	Signature of Organization Official Approval: (Required)	Date signed:	Organization Phone #:
Building Where Games are Held:	Lessor (Hall) Approval (Required)	Date signed:	Hall Contact Phone #:
Rent Amount \$	Fax Number / E-mail address :		

Building Address:	<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.
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**February 2021**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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*Holidays are listed for your information only. There may be others not listed.  
Sessions may be scheduled on these days.*

*Holidays: February 14<sup>th</sup> – Valentine’s Day; February 16<sup>th</sup> – Mardi Gras; February 17<sup>th</sup> – Ash Wednesday;*

/	<b>1</b> Add Delete Time: AM PM Length:	<b>2</b> Add Delete Time: AM PM Length:	<b>3</b> Add Delete Time: AM PM Length:	<b>4</b> Add Delete Time: AM PM Length:	<b>5</b> Add Delete Time: AM PM Length:	<b>6</b> Add Delete Time: AM PM Length:
<b>7</b> Add Delete Time: AM PM Length:	<b>8</b> Add Delete Time: AM PM Length:	<b>9</b> Add Delete Time: AM PM Length:	<b>10</b> Add Delete Time: AM PM Length:	<b>11</b> Add Delete Time: AM PM Length:	<b>12</b> Add Delete Time: AM PM Length:	<b>13</b> Add Delete Time: AM PM Length:
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<b>28</b> Add Delete Time: AM PM Length:	<b>If any requested session conflicts with another organization’s scheduled session, yours will not be approved.</b>  <b>The Office has the right to deny modification if organization is in arrears.</b>
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## Office of Charitable Gaming

State License #G-

Organization Name:	Signature of Organization Official Approval: (Required)	Date signed:	Organization Phone #:
Building Where Games are Held:	Lessor (Hall) Approval (Required)	Date signed:	Hall Contact Phone #:
Rent Amount \$	Fax Number / E-mail address :		

Building Address:	<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.
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### March 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days.</i>						
<i>Holiday: March 17<sup>th</sup> – St. Patrick's Day</i>						

/	<b>1</b> Add Delete Time: AM PM Length:	<b>2</b> Add Delete Time: AM PM Length:	<b>3</b> Add Delete Time: AM PM Length:	<b>4</b> Add Delete Time: AM PM Length:	<b>5</b> Add Delete Time: AM PM Length:	<b>6</b> Add Delete Time: AM PM Length:
<b>7</b> Add Delete Time: AM PM Length:	<b>8</b> Add Delete Time: AM PM Length:	<b>9</b> Add Delete Time: AM PM Length:	<b>10</b> Add Delete Time: AM PM Length:	<b>11</b> Add Delete Time: AM PM Length:	<b>12</b> Add Delete Time: AM PM Length:	<b>13</b> Add Delete Time: AM PM Length:
<b>14</b> Add Delete Time: AM PM Length:	<b>15</b> Add Delete Time: AM PM Length:	<b>16</b> Add Delete Time: AM PM Length:	<b>17</b> Add Delete Time: AM PM Length:	<b>18</b> Add Delete Time: AM PM Length:	<b>19</b> Add Delete Time: AM PM Length:	<b>20</b> Add Delete Time: AM PM Length:
<b>21</b> Add Delete Time: AM PM Length:	<b>22</b> Add Delete Time: AM PM Length:	<b>23</b> Add Delete Time: AM PM Length:	<b>24</b> Add Delete Time: AM PM Length:	<b>25</b> Add Delete Time: AM PM Length:	<b>26</b> Add Delete Time: AM PM Length:	<b>27</b> Add Delete Time: AM PM Length:
<b>28</b> Add Delete Time: AM PM Length:	<b>29</b> Add Delete Time: AM PM Length:	<b>30</b> Add Delete Time: AM PM Length:	<b>31</b> Add Delete Time: AM PM Length:	<b>If any requested session conflicts with another organization's scheduled session, yours will not be approved. The Office has the right to deny modification if organization is in arrears.</b>		

## Office of Charitable Gaming

State License #G-

Organization Name:	Signature of Organization Official Approval: <small>(Required)</small>	Date signed:	Organization Phone #:
Building Where Games are Held:	Lessor (Hall) Approval (Required)	Date signed:	Hall Contact Phone #:
Rent Amount \$	Fax Number / E-mail address :		

Building Address:	<p><b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b></p> <ol style="list-style-type: none"> <li>1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance.</li> <li>2. Submit the entire year's schedule to avoid additional charges and/or delays.</li> <li>3. Enter time and length of session and circle AM or PM and Add or Delete.</li> </ol>
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### April 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p><i>Holidays are listed for your information only. There may be others not listed.</i></p> <p><i>Sessions may be scheduled on these days.</i></p> <p><i>Holiday: April 2<sup>nd</sup> – Good Friday</i></p> <p><i>April 4<sup>th</sup> - Easter</i></p>						

<p><b>If any requested session conflicts with another organization's scheduled session, yours will not be approved.</b></p> <p><b>The Office has the right to deny modification if organization is in arrears.</b></p>				<p><b>1</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>2</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>3</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>
<p><b>4</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>5</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>6</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>7</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>8</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>9</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>10</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>
<p><b>11</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>12</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>13</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>14</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>15</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>16</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>17</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>
<p><b>18</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>19</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>20</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>21</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>22</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>23</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>24</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>
<p><b>25</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>26</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>27</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>28</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>29</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	<p><b>30</b></p> <p>Add Delete</p> <p>Time:</p> <p>AM PM</p> <p>Length:</p>	

# Office of Charitable Gaming

State License #G-

Organization Name:	Signature of Organization Official Approval: <small>(Required)</small>	Date signed:	Organization Phone #:
Building Where Games are Held:	Lessor (Hall) Approval (Required)	Date signed:	Hall Contact Phone #:
Rent Amount \$	Fax Number / E-mail address :		

Building Address:	<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.
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## May 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days. Holidays: May 9<sup>th</sup> – Mother's Day            May 31<sup>st</sup> – Memorial Day</i>						

**If any requested session conflicts with another organization's scheduled session, yours will not be approved.**

**The Office has the right to deny modification if organization is in arrears.**

<b>1</b> Add    Delete Time: AM    PM Length:	<b>2</b> Add    Delete Time: AM    PM Length:	<b>3</b> Add    Delete Time: AM    PM Length:	<b>4</b> Add    Delete Time: AM    PM Length:	<b>5</b> Add    Delete Time: AM    PM Length:	<b>6</b> Add    Delete Time: AM    PM Length:	<b>7</b> Add    Delete Time: AM    PM Length:	<b>8</b> Add    Delete Time: AM    PM Length:
<b>9</b> Add    Delete Time: AM    PM Length:	<b>10</b> Add    Delete Time: AM    PM Length:	<b>11</b> Add    Delete Time: AM    PM Length:	<b>12</b> Add    Delete Time: AM    PM Length:	<b>13</b> Add    Delete Time: AM    PM Length:	<b>14</b> Add    Delete Time: AM    PM Length:	<b>15</b> Add    Delete Time: AM    PM Length:	<b>16</b> Add    Delete Time: AM    PM Length:
<b>17</b> Add    Delete Time: AM    PM Length:	<b>18</b> Add    Delete Time: AM    PM Length:	<b>19</b> Add    Delete Time: AM    PM Length:	<b>20</b> Add    Delete Time: AM    PM Length:	<b>21</b> Add    Delete Time: AM    PM Length:	<b>22</b> Add    Delete Time: AM    PM Length:	<b>23</b> Add    Delete Time: AM    PM Length:	<b>24</b> Add    Delete Time: AM    PM Length:
<b>25</b> Add    Delete Time: AM    PM Length:	<b>26</b> Add    Delete Time: AM    PM Length:	<b>27</b> Add    Delete Time: AM    PM Length:	<b>28</b> Add    Delete Time: AM    PM Length:	<b>29</b> Add    Delete Time: AM    PM Length:	<b>30</b> Add    Delete Time: AM    PM Length:	<b>31</b> Add    Delete Time: AM    PM Length:	<div style="border: 1px solid black; height: 100px; width: 100%;"></div>

## Office of Charitable Gaming

State License #G-

Organization Name:	Signature of Organization Official Approval: (Required)	Date signed:	Organization Phone #:
Building Where Games are Held:	Lessor (Hall) Approval (Required)	Date signed:	Hall Contact Phone #:
Rent Amount \$	Fax Number / E-mail address :		

Building Address:	<p><b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b></p> <ol style="list-style-type: none"> <li>1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance.</li> <li>2. Submit the entire year's schedule to avoid additional charges and/or delays.</li> <li>3. Enter time and length of session and circle AM or PM and Add or Delete.</li> </ol>
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### June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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*Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days.*

*Holiday: June 20<sup>th</sup> – Father's Day*

		<b>1</b> Add Delete Time: AM PM Length:	<b>2</b> Add Delete Time: AM PM Length:	<b>3</b> Add Delete Time: AM PM Length:	<b>4</b> Add Delete Time: AM PM Length:	<b>5</b> Add Delete Time: AM PM Length:
<b>6</b> Add Delete Time: AM PM Length:	<b>7</b> Add Delete Time: AM PM Length:	<b>8</b> Add Delete Time: AM PM Length:	<b>9</b> Add Delete Time: AM PM Length:	<b>10</b> Add Delete Time: AM PM Length:	<b>11</b> Add Delete Time: AM PM Length:	<b>12</b> Add Delete Time: AM PM Length:
<b>13</b> Add Delete Time: AM PM Length:	<b>14</b> Add Delete Time: AM PM Length:	<b>15</b> Add Delete Time: AM PM Length:	<b>16</b> Add Delete Time: AM PM Length:	<b>17</b> Add Delete Time: AM PM Length:	<b>18</b> Add Delete Time: AM PM Length:	<b>19</b> Add Delete Time: AM PM Length:
<b>20</b> Add Delete Time: AM PM Length:	<b>21</b> Add Delete Time: AM PM Length:	<b>22</b> Add Delete Time: AM PM Length:	<b>23</b> Add Delete Time: AM PM Length:	<b>24</b> Add Delete Time: AM PM Length:	<b>25</b> Add Delete Time: AM PM Length:	<b>26</b> Add Delete Time: AM PM Length:
<b>27</b> Add Delete Time: AM PM Length:	<b>28</b> Add Delete Time: AM PM Length:	<b>29</b> Add Delete Time: AM PM Length:	<b>30</b> Add Delete Time: AM PM Length:	<p><b>If any requested session conflicts with another organization's scheduled session, yours will not be approved.</b></p> <p><b>The Office has the right to deny modification if organization is in arrears.</b></p>		

