

The following checklist has been developed to assist you when preparing and submitting a Session Schedule Form.

- 1. Please include your State License Number (EX: G-0005670), if applicable.
- 2. A correct fax number or e-mail address must be provided in order for the Office to fax or e-mail a license.
- 3. Organization Official must complete the amount of rent per session and provide a lease, if applicable.
- 4. When submitting a request to *add or delete* a session(s), *organization official and commercial lessor/non-commercial lessor* **must** sign the form approving the session(s).
- 5. List **all** dates and times of events. Enter the starting time of a session as the time the organization will begin selling paper/pulltabs.

## Circle AM or PM, Length, and Add or Delete.

## 6. Additional Session Schedule

- A. If organization has events at more than one location, complete a form for each location and include lease agreement, if applicable.
- B. List all dates, times and length of sessions for each additional location.

## 7. Lease Agreement

- A. If organization is paying rent for any location, submit a signed lease agreement.
- B. Lease agreements must include all dates and times organization is to conduct gaming activities.
- 8. When changing schedule of dates and times, give specific dates and times. Use the Calendar Schedule for changing multiple sessions.
  - A. Circle add or delete
  - B. Circle a.m. or p.m.
  - C. Enter the start time.
  - D. Enter the length of session: for example, 2, 4, 6 or 8 hours. Session cannot exceed 8 hours.
- 9. The **second and subsequent revisions** to your license must be accompanied by a **\$25 check**, made payable to "Office of Charitable Gaming" and written on the gaming account.

If you have questions concerning any application information, contact the Office at 1-800-562-9235 or locally at 225-925-1835. You may also visit our website at <u>www.ocg.louisiana.gov</u>.

	Office o	of Charitable Gaming		State License	State License # G-		
Organization Name:		Signature of Organiza	ation Official Approval: (Required)	Date signed:	Date signed: Organization Phone # :		
Building Where Games are Held:		Lessor (Hall) Approva	al (Required)	Date signed:	Date signed: Hall Contact Phone #:		
Rent Amount \$		Fax Number / E-mail	address :	Building Addr	ess:		
<ol> <li>Change required</li> <li>Submit the elements</li> </ol>	thedule will delete all s ests must be submitted no ntire year's schedule to avo nd length of session and c	later than <b>5 (five)</b> busine bid additional charges and	ss days in advance. I/or delays. r Delete.	th.			
Sunday	Monday	Tuesday	JULY 2024 Wednesday	Thursday	Friday	Saturday	
Holidays are listed for Holidays: July 4th – In	your information only.Ther dependence Day	-	-	-			
	1 □ Add □ Delete Time: □ AM □ PM Length:	2 □ Add □ Delete Time: □ AM □ PM Length:	3 □ Add □ Delete Time: □ AM □ PM Length:	4 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	5 □ Add □ Delete Time: □ AM □ PM Length:	6 □ Add □ Delete Time: □ AM □ PM Length:	
7 □ Add □ Delete Time: □ AM □ PM Length:	8 □ Add □ Delete Time: □ AM □ PM Length:	9 □ Add □ Delete Time: □ AM □ PM Length:	<b>10</b> ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	11 □ Add □ Delete Time: □ AM □ PM Length:	12 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	13 □ Add □ Delete Time: □ AM □ PM Length:	
14 □ Add □ Delete Time: □ AM □ PM Length:	<b>15</b> ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	16 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	17 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	18       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	19 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	20 □ Add □ Delete Time: □ AM □ PM Length:	
21 □ Add □ Delete Time: □ AM □ PM Length:	22 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	23 □ Add □ Delete Time: □ AM □ PM Length:	24 □ Add □ Delete Time: □ AM □ PM Length:	25 □ Add □ Delete Time: □ AM □ PM Length:	26 □ Add □ Delete Time: □ AM □ PM Length:	27 □ Add □ Delete Time: □ AM □ PM Length:	
28 □ Add □ Delete Time: □ AM □ PM Length:	29 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	30 □ Add □ Delete Time: □ AM □ PM Length:	31 □ Add □ Delete Time: □ AM □ PM Length:	scheduled session,	sion conflicts with ano yours will not be appro cation if organization is	oved. The Office has the	

	Office	of Charitable Gaming		State License	State License # G-		
Organization Name:		Signature of Organiz	ation Official Approval: (Required	) Date signed:	Date signed: Organization Phone # :		
Building Where Games are He	eld:	Lessor (Hall) Approv	al (Required)	Date signed:	Date signed: Hall Contact Phone #:		
ent Amount \$ Fax Number / E-mail address :				Building Addr	ess:		
<ol> <li>Change reque</li> <li>Submit the ent</li> </ol>	sts must be submitted no tire year's schedule to av	sessions previously s to later than 5 (five) busine roid additional charges and circle AM or PM and Add c	ess days in advance. d/or delays.	ith.			
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
				1 □ Add □ Delete Time: □ AM □ PM Length:	2 □ Add □ Delete Time: □ AM □ PM Length:	3 □ Add □ Delete Time: □ AM □ PM Length:	
<b>4</b> □ Add □ Delete Time: □ AM □ PM Length:	5 □ Add □ Delete Time: □ AM □ PM Length:	6 □ Add □ Delete Time: □ AM □ PM Length:	7 □ Add □ Delete Time: □ AM □ PM Length:	8 □ Add □ Delete Time: □ AM □ PM Length:	9 □ Add □ Delete Time: □ AM □ PM Length:	<b>10</b> ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	
11 □ Add □ Delete Time: □ AM □ PM Length:	12 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	13       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	14       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	15 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	16 □ Add □ Delete Time: □ AM □ PM Length:	17 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	
I8 ☐ Add   □ Delete Time: ☐ AM   □ PM Length:	<b>19</b> □ Add □ Delete Time: □ AM □ PM Length:	20 □ Add □ Delete Time: □ AM □ PM Length:	21 □ Add □ Delete Time: □ AM □ PM Length:	22 □ Add □ Delete Time: □ AM □ PM Length:	23 □ Add □ Delete Time: □ AM □ PM Length:	24 □ Add □ Delete Time: □ AM □ PM Length:	
<b>25</b> □ Add □ Delete Time: □ AM □ PM	26 □ Add □ Delete Time: □ AM □ PM	27 □ Add □ Delete Time: □ AM □ PM Length:	28 □ Add □ Delete Time: □ AM □ PM Length:	29 □ Add □ Delete Time: □ AM □ PM Length:	30 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:		

	Office o	of Charitable Gaming		State License	ə # G-		
Organization Name:		Signature of Organiz	ation Official Approval: (Required)	Date signed:	Date signed: Organization Phone # :		
Building Where Games are	Held:	Lessor (Hall) Approv	al (Required)	Date signed:	Date signed: Hall Contact Phone #:		
Rent Amount \$		Fax Number / E-mail	address :	Building Add	ress:		
<ol> <li>Change required</li> <li>Submit the e</li> </ol>	chedule will delete all subsets must be submitted no entire year's schedule to averand length of session and c	later than <b>5 (five)</b> busine bid additional charges and	ess days in advance. d/or delays. or Delete.				
			SEPTEMBER 2024				
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Holidays are listed for Holidays: September	r your information only.Ther 2nd – Labor Day	e may be others not liste	d. Sessions may be sched	uled on these days.			
1 □ Add □ Delete Time: □ AM □ PM Length:	2 □ Add □ Delete Time: □ AM □ PM Length:	3 □ Add □ Delete Time: □ AM □ PM Length:	4 □ Add □ Delete Time: □ AM □ PM Length:	5 □ Add □ Delete Time: □ AM □ PM Length:	6 □ Add □ Delete Time: □ AM □ PM Length:	7 □ Add □ Delete Time: □ AM □ PM Length:	
8 □ Add □ Delete Time: □ AM □ PM Length:	9 □ Add □ Delete Time: □ AM □ PM Length:	10 □ Add □ Delete Time: □ AM □ PM Length:	<b>11</b> □ Add □ Delete Time: □ AM □ PM Length:	12 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	<b>13</b> ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	14         □ Add       □ Delete         Time:       □         □ AM       □ PM         Length:       □	
<b>15</b> □ Add □ Delete Time: □ AM □ PM Length:	16 □ Add □ Delete Time: □ AM □ PM Length:	17 □ Add □ Delete Time: □ AM □ PM Length:	18       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	<b>19</b> ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	20 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	21 □ Add □ Delete Time: □ AM □ PM Length:	
22 Add Delete Time: AM PM Length:	23 □ Add □ Delete Time: □ AM □ PM Length:	24 □ Add □ Delete Time: □ AM □ PM Length:	25 □ Add □ Delete Time: □ AM □ PM Length:	26 □ Add □ Delete Time: □ AM □ PM Length:	27 □ Add □ Delete Time: □ AM □ PM Length:	28 □ Add □ Delete Time: □ AM □ PM Length:	
<b>29</b> □ Add □ Delete Time: □ AM □ PM Length:	30 □ Add □ Delete Time: □ AM □ PM Length:		sion conflicts with anoth ght to deny modification	-		II not be approved.	

	Office of	Charitable Gaming		State License	# G-		
Organization Name:	anization Name:		Signature of Organization Official Approval: (Required)			Organization Phone # :	
Building Where Games are H	leld:	Lessor (Hall) Approva	al (Required)	Date signed: Hall Contact Phone #:			
Rent Amount \$		Fax Number / E-mail	address :	Building Addr	ess:		
<ol> <li>Change required</li> <li>Submit the er</li> </ol>	hedule will delete all se ests must be submitted no la ntire year's schedule to avoid nd length of session and circ	ater than <b>5 (five)</b> busine d additional charges and	ss days in advance. d/or delays.	).			
Sunday	Monday	Tuesday	Wednesday	Thursday	Frida	ay Saturday	
There may be others n scheduled on these d Holidays: October 14th	Iolidays are listed for your information only.       1         There may be others not listed. Sessions may be others not listed. Sessions may be cheduled on these days.       □         Iolidays: October 14th – Columbus Day       □         October 31st – Halloween       □		2 □ Add □ Delete Time: □ AM □ PM Length:	3 □ Add □ Delete Time: □ AM □ PM Length:	4 □ Add □ De Time: □ AM □ PM Length:	Time:	
6 □ Add □ Delete Time: □ AM □ PM Length:	7 □ Add □ Delete Time: □ AM □ PM Length:	8 □ Add □ Delete Time: □ AM □ PM Length:	9 □ Add □ Delete Time: □ AM □ PM Length:	10       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	11 □ Add □ De Time: □ AM □ PM Length:	Time:	
<b>13</b> □ Add □ Delete Time: □ AM □ PM Length:	14         □ Add       □ Delete         Time:         □ AM       □ PM         Length:	<b>15</b> □ Add □ Delete Time: □ AM □ PM Length:	16 □ Add □ Delete Time: □ AM □ PM Length:	17       □ Add     □ Delete       Time:     □       □ AM     □ PM       Length:	18 □ Add □ De Time: □ AM □ PM Length:	Time:	
20 □ Add □ Delete Time: □ AM □ PM Length:	21 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	22 □ Add □ Delete Time: □ AM □ PM Length:	23 □ Add □ Delete Time: □ AM □ PM Length:	24 □ Add □ Delete Time: □ AM □ PM Length:	25 □ Add □ De Time: □ AM □ PM Length:	Time:	
27 □ Add □ Delete Time: □ AM □ PM Length:	28 □ Add □ Delete Time: □ AM □ PM Length:	29 □ Add □ Delete Time: □ AM □ PM Length:	30 □ Add □ Delete Time: □ AM □ PM Length:	31 □ Add □ Delete Time: □ AM □ PM Length:	another orga yours will no	ated session conflicts with anization's scheduled session, of be approved. The Office has the modification if organization is in	

	Office o	of Charitable Gaming		State License	State License # G-		
Organization Name:		Signature of Organiz	ation Official Approval: (Required)	) Date signed:	Organiz	zation Phone # :	
Building Where Games are Held	d:	Lessor (Hall) Approv	al (Required)	Date signed:	Date signed:     Hall Contact Phone #:		
Rent Amount \$	Fax Number / E-mail address :     Building Address :			ress:			
<ol> <li>Change request</li> <li>Submit the entir</li> </ol>	ts must be submitted no re year's schedule to avo	sessions previously s later than 5 (five) busine bid additional charges an ircle AM or PM and Add o	d/or delays. or Delete.				
			NOVEMBER 2024				
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Holidays: November 1st November 11th		e may be others not liste	d.		1 □ Add □ Delete Time: □ AM □ PM Length:	2 □ Add □ Delete Time: □ AM □ PM Length:	
<b>3</b> □ Add □ Delete Time: □ AM □ PM Length:	4 Add Delete Time: AM PM Length:	5 □ Add □ Delete Time: □ AM □ PM Length:	6 □ Add □ Delete Time: □ AM □ PM Length:	7 □ Add □ Delete Time: □ AM □ PM Length:	8 □ Add □ Delete Time: □ AM □ PM Length:	9 □ Add □ Delete Time: □ AM □ PM Length:	
<b>10</b> □ Add □ Delete Time: □ AM □ PM Length:	11 □ Add □ Delete Time: □ AM □ PM Length:	12 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	13 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	14 □ Add □ Delete Time: □ AM □ PM Length:	<b>15</b> ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	16 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	
<b>17</b> □ Add □ Delete Time: □ AM □ PM Length:	<b>18</b> □ Add □ Delete Time: □ AM □ PM Length:	19 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	20 □ Add □ Delete Time: □ AM □ PM Length:	21 □ Add □ Delete Time: □ AM □ PM Length:	22 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	23 □ Add □ Delete Time: □ AM □ PM Length:	
<b>24</b> □ Add □ Delete	25 □ Add □ Delete Time:	26 □ Add □ Delete Time: □ AM □ PM	27 □ Add □ Delete Time: □ AM □ PM	28 □ Add □ Delete Time: □ AM □ PM	29 □ Add □ Delete Time: □ AM □ PM	30 □ Add □ Delete Time: □ AM □ PM	

	Office o	f Charitable Gaming		S	State License # G-		
Organization Name:		Signature of Organiz	ation Official Approval: (Required)	C	ate signed:	Organization Phone # :	
Building Where Games are H	Iding Where Games are Held:		Lessor (Hall) Approval (Required)			Hall Contact Phone #:	
Rent Amount \$		Fax Number / E-mail	address :	B	uilding Address:		
<ol> <li>Change require</li> <li>Submit the er</li> </ol>	hedule will delete all s ests must be submitted no ntire year's schedule to avo nd length of session and ci	later than <b>5 (five)</b> busine id additional charges and	ss days in advance. d/or delays. r Delete.				
Sunday	Monday	Tuesday	DECEMBER 2024 Wednesday	Thur	odov Fri	day Saturday	
	your information only. There	-	d. Sessions may be sched		ays.		
1 Add Delete Time: AM PM Length:	2 □ Add □ Delete Time: □ AM □ PM Length:	3 □ Add □ Delete Time: □ AM □ PM Length:	4 □ Add □ Delete Time: □ AM □ PM Length:	5 □ Add □ D Time: □ AM □ P Length:	Time:	Time:	
8 □ Add □ Delete Time: □ AM □ PM Length:	9 □ Add □ Delete Time: □ AM □ PM Length:	10 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	<b>11</b> ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	12 □ Add □ D Time: □ AM □ P Length:	Time:	Time:	
15 □ Add □ Delete Time: □ AM □ PM Length:	16         □ Add       □ Delete         Time:       □         □ AM       □ PM         Length:       □	17       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	18       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	19 □ Add □ D Time: □ AM □ P Length:	Time:	Time:	
22 □ Add □ Delete Time: □ AM □ PM Length:	23 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	24 □ Add □ Delete Time: □ AM □ PM Length:	25 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	26 □ Add □ D Time: □ AM □ P Length:	Time:	Time:	
29 □ Add □ Delete Time: □ AM □ PM Length:	30 □ Add □ Delete Time: □ AM □ PM Length:	31 □ Add □ Delete Time: □ AM □ PM Length:				n's scheduled session, yours will on if organization is in arrears.	

	Office	of Charitable Gaming		S	State License # G-			
Organization Name:		Signature of Organizatio	n Official Approval: (Required)	D	Date signed: Organization Phone # :			
Building Where Games are I	Held:	Lessor (Hall) Approval (F	Lessor (Hall) Approval (Required)         Date signed:         Hall Contact Phone #:					
Rent Amount \$		Fax Number / E-mail add	dress :	В	uilding Address:			
<ol> <li>Change required</li> <li>Submit the e</li> </ol>	lests must be submitted native submitted native year's schedule to av	sessions previously sub o later than 5 (five) business void additional charges and/o circle AM or PM and Add or D	days in advance. r delays. Delete.	th.				
Sunday	Monday	Tuesday	JANUARY 2025 Wednesday	Thur	sday Frida	ay Saturday		
Holidays are listed for Sessions may be sche Holidays: January 1st	your information only. The eduled on these days.	ere may be others not listed.	1 Add Delete Time: AM PM Length:	2 □ Add □ D Time: □ AM □ P Length:	elete 3 □ Add □ De Time:	elete		
5 Add Delete Time: AM PM Length:	6 □ Add □ Delete Time: □ AM □ PM Length:	7 □ Add □ Delete Time: □ AM □ PM Length:	8 □ Add □ Delete Time: □ AM □ PM Length:	9 □ Add □ D Time: □ AM □ P Length:	Time:	Time:		
12 □ Add □ Delete Time: □ AM □ PM Length:	13         □ Add       □ Delete         Time:       □         □ AM       □ PM         Length:       □	14 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	15 □ Add □ Delete Time: □ AM □ PM Length:	16 □ Add □ D Time: □ AM □ P Length:	Time:	Time:		
<b>19</b> □ Add □ Delete Time: □ AM □ PM Length:	20 □ Add □ Delete Time: □ AM □ PM Length:	21 □ Add □ Delete Time: □ AM □ PM Length:	22 □ Add □ Delete Time: □ AM □ PM Length:	23 □ Add □ D Time: □ AM □ P Length:	elete 24 □ Add □ De Time:	25 ⊡ Add □ Delete Time:		
26 □ Add □ Delete Time: □ AM □ PM Length:	27 □ Add □ Delete Time: □ AM □ PM Length:	28 □ Add □ Delete Time: □ AM □ PM Length:	29 □ Add □ Delete Time: □ AM □ PM Length:	30 □ Add □ D Time: □ AM □ P Length:	Time:			
	If any requested	d session conflicts with and The Office has the right				oved.		

	Office	of Charitable Gaming		State License	State License # G-		
Organization Name:		Signature of Organiz	ation Official Approval: (Required	) Date signed:	Date signed: Organization Phone # :		
Building Where Games are He	ld:	Lessor (Hall) Approv	al (Required)	Date signed:	Hall C	contact Phone #:	
ent Amount \$ Fax Number / E-mail address : Building Address:							
<ol> <li>Change request</li> <li>Submit the ent</li> </ol>	sts must be submitted no tire year's schedule to av	sessions previously s b later than 5 (five) busine oid additional charges and sircle AM or PM and Add o	ss days in advance. d/or delays. r Delete.				
Sunday	Monday	Tuesday	FEBRUARY 2025 Wednesday	Thursday	Friday	Saturday	
Holidays are listed for y Sessions may be schec Holidays: February 14th	duled on these days.	re may be others not lister	d.			1 □ Add □ Delete Time: □ AM □ PM Length:	
2 □ Add □ Delete Time: □ AM □ PM Length:	3 □ Add □ Delete Time: □ AM □ PM Length:	4 □ Add □ Delete Time: □ AM □ PM Length:	5 □ Add □ Delete Time: □ AM □ PM Length:	6 □ Add □ Delete Time: □ AM □ PM Length:	7 □ Add □ Delete Time: □ AM □ PM Length:	8 □ Add □ Delete Time: □ AM □ PM Length:	
9 □ Add □ Delete Γime: □ AM □ PM _ength:	10 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	11 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	12       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	13 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	14 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	15 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	
I6 □ Add □ Delete Time: □ AM □ PM	I7       □ Add     □ Delete       Time:       □ AM     □ PM       Length:	<b>18</b> ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	19 □ Add □ Delete Time: □ AM □ PM Length:	20 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	21 □ Add □ Delete Time: □ AM □ PM Length:	22 □ Add □ Delete Time: □ AM □ PM Length:	
Length:		25	26	<b>27</b> □ Add □ Delete	28 □ Add □ Delete		

	Office	of Charitable Gaming			State License #	G-		
Organization Name:		Signature of Organiz	ation Official Approval: (Required)	)	Date signed:		Organization	Phone # :
Building Where Games are H	leld:	Lessor (Hall) Approv	al (Required)		Date signed: Hall Contact Phone #:			Phone #:
Rent Amount \$		Fax Number / E-mail	address :		Building Address			
<ol> <li>Change require</li> <li>Submit the er</li> </ol>	hedule will delete all s ests must be submitted no ntire year's schedule to av nd length of session and c	) later than <b>5 (five)</b> busine oid additional charges and	d/or delays. or Delete.	th.				
			MARCH 2025					
Sunday	Monday	Tuesday	Wednesday		ursday	Frida	ay	Saturday
Holidays: March 17th - March 4th -		re may be others not liste	d. Sessions may be schec	duled on these	days.			1 □ Add □ Delete Time: □ AM □ PM Length:
2 □ Add □ Delete Time: □ AM □ PM Length:	3 □ Add □ Delete Time: □ AM □ PM Length:	4 □ Add □ Delete Time: □ AM □ PM Length:	5 Add Delete Time: AM PM Length:	Time:	Delete PM	7 Add De Time: AM PN Length:		8 □ Add □ Delete Time: □ AM □ PM Length:
9 □ Add □ Delete Time: □ AM □ PM Length:	10         □ Add       □ Delete         Time:         □ AM       □ PM         Length:	11         □ Add       □ Delete         Time:       □ AM         □ AM       □ PM         Length:	12 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	Time:	Delete PM	14       □ Add □ De       Time:       □ AM □ PN       Length:		<b>15</b> □ Add □ Delete Time: □ AM □ PM Length:
16 □ Add □ Delete Time: □ AM □ PM Length:	17         □ Add       □ Delete         Time:         □ AM       □ PM         Length:	18       □ Add     □ Delete       Time:     □       □ AM     □ PM       Length:	19 □ Add □ Delete Time: □ AM □ PM Length:	20 □ Add □ Time: □ AM □ Length:	Delete PM	21 □ Add □ De Time: □ AM □ PN Length:		22 □ Add □ Delete Time: □ AM □ PM Length:
23 □ Add □ Delete Time: □ AM □ PM Length:	24 □ Add □ Delete Time: □ AM □ PM Length:	25 □ Add □ Delete Time: □ AM □ PM Length:	26 □ Add □ Delete Time: □ AM □ PM Length:	27 □ Add □ Time: □ AM □ Length:		28 □ Add □ De Time: □ AM □ PM Length:		29 □ Add □ Delete Time: □ AM □ PM Length:
<b>30</b> □ Add □ Delete Time: □ AM □ PM Length:	31 □ Add □ Delete Time: □ AM □ PM Length:		sion conflicts with anot ght to deny modificatior				urs will no	t be approved.

	Office of	Charitable Gaming		s	State License # G-			
Organization Name:		Signature of Organiza	Signature of Organization Official Approval: (Required)		Date signed:	Organization I	Organization Phone # :	
Building Where Games are He	ld:	Lessor (Hall) Approva	Lessor (Hall) Approval (Required)			Date signed:     Hall Contact Phone #:		
Rent Amount \$		Fax Number / E-mail a	address :	E	Building Address:			
<ol> <li>Change reques</li> <li>Submit the ent</li> </ol>	edule will delete all set sts must be submitted no la ire year's schedule to avoid d length of session and circ	tter than <b>5 (five)</b> busines I additional charges and	s days in advance. /or delays.	h.				
Sunday	Monday	Tuesday	Wednesday	Thu	rsday Fr	iday	Saturday	
There may be others no scheduled on these day Holidays: April 18th – G	Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days. Holidays: April 18th – Good Friday April 20th – Easter		2 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	3 □ Add □ □ Time: □ AM □ F Length:	Time:	PM	5 Add Delete Time: AM PM Length:	
6 □ Add □ Delete Time: □ AM □ PM Length:	7 □ Add □ Delete Time: □ AM □ PM Length:	8 □ Add □ Delete Time: □ AM □ PM Length:	9 □ Add □ Delete Time: □ AM □ PM Length:	10 □ Add □ D Time: □ AM □ F Length:	Time:	PM	12 □ Add □ Delete Time: □ AM □ PM Length:	
<b>13</b> □ Add □ Delete Time: □ AM □ PM Length:	14       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	15 □ Add □ Delete Time: □ AM □ PM Length:	16 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	<b>17</b> □ Add □ □ Time: □ AM □ F Length:	Time:	Delete PM	<b>19</b> □ Add □ Delete Time: □ AM □ PM Length:	
20 □ Add □ Delete Time: □ AM □ PM Length:	21 □ Add □ Delete Time: □ AM □ PM Length:	22 □ Add □ Delete Time: □ AM □ PM Length:	23 □ Add □ Delete Time: □ AM □ PM Length:	24 □ Add □ □ Time: □ AM □ F Length:	Time:	Delete	26 □ Add □ Delete Time: □ AM □ PM Length:	
27 □ Add □ Delete Time: □ AM □ PM Length:	28 □ Add □ Delete Time: □ AM □ PM Length:	29 □ Add □ Delete Time: □ AM □ PM Length:	30 □ Add □ Delete Time: □ AM □ PM Length:	scheduled	ested session conflicts session, yours will not ny modification if organ	be approved.	The Office has the	

	Office	of Charitable Gaming		State License	State License # G-		
Organization Name:		Signature of Organiza	Signature of Organization Official Approval: (Required)		Orgar	ganization Phone # :	
Building Where Games are	Held:	Lessor (Hall) Approva	al (Required)	Date signed:	Date signed: Hall Contact Phone #:		
Rent Amount \$		Fax Number / E-mail	address :	Building Add	ress:		
<ol> <li>Change required</li> <li>Submit the e</li> </ol>	chedule will delete all subsets must be submitted not entire year's schedule to available to ava	later than <b>5 (five)</b> busine oid additional charges and	ss days in advance. d/or delays. r Delete.	th.			
Sunday	Monday	Tuesday	MAY 2025 Wednesday	Thursday	Friday	Saturday	
Sessions may be sch Holidays: May 11th –	r your information only.Ther eduled on these days. Mother's Day Memorial Day	e may be others not listed	1.	1 □ Add □ Delete Time: □ AM □ PM Length:	2 □ Add □ Delete Time: □ AM □ PM Length:	3 □ Add □ Delete Time: □ AM □ PM Length:	
4 □ Add □ Delete Time: □ AM □ PM Length:	5 □ Add □ Delete Time: □ AM □ PM Length:	6 □ Add □ Delete Time: □ AM □ PM Length:	7 Add Delete Time: AM PM Length:	8 □ Add □ Delete Time: □ AM □ PM Length:	9 □ Add □ Delete Time: □ AM □ PM Length:	10 □ Add □ Delete Time: □ AM □ PM Length:	
11 □ Add □ Delete Time: □ AM □ PM Length:	12 □ Add □ Delete Time: □ AM □ PM Length:	13         □ Add       □ Delete         Time:         □ AM       □ PM         Length:	14 Add Delete Time: AM PM Length:	15 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	16 □ Add □ Delete Time: □ AM □ PM Length:	17 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	
<b>18</b> □ Add □ Delete Time: □ AM □ PM Length:	19 □ Add □ Delete Time: □ AM □ PM Length:	20 □ Add □ Delete Time: □ AM □ PM Length:	21 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	22 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	23 □ Add □ Delete Time: □ AM □ PM Length:	24 □ Add □ Delete Time: □ AM □ PM Length:	
<b>25</b> □ Add □ Delete Time: □ AM □ PM Length:	26 □ Add □ Delete Time: □ AM □ PM Length:	27 □ Add □ Delete Time: □ AM □ PM Length:	28 □ Add □ Delete Time: □ AM □ PM Length:	29 □ Add □ Delete Time: □ AM □ PM Length:	30 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	31 □ Add □ Delete Time: □ AM □ PM Length:	
	If any requested		another organization's so ht to deny modification				

	Office	of Charitable Gaming		State License	State License # G-		
Organization Name:		Signature of Organiz	ation Official Approval: (Required)	Date signed:	Date signed: Organization Phone # :		
Building Where Games are	Held:	Lessor (Hall) Approv	al (Required)	Date signed:	Date signed: Hall Contact Phone #:		
Rent Amount \$		Fax Number / E-mail	address :	Building Add	ress:		
<ol> <li>Change required</li> <li>Submit the e</li> </ol>	chedule will delete all submitted not uests must be submitted not entire year's schedule to av and length of session and c	later than <b>5 (five)</b> busine	ss days in advance. d/or delays. r Delete.	th.			
			JUNE 2025				
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Holidays are listed foi Holidays: June 15th -	r your information only.Thei - Father's Day	re may be others not liste	d. Sessions may be sched	uled on these days.			
1 □ Add □ Delete Time: □ AM □ PM Length:	2 □ Add □ Delete Time: □ AM □ PM Length:	3 □ Add □ Delete Time: □ AM □ PM Length:	4 □ Add □ Delete Time: □ AM □ PM Length:	5 □ Add □ Delete Time: □ AM □ PM Length:	6 □ Add □ Delete Time: □ AM □ PM Length:	7 □ Add □ Delete Time: □ AM □ PM Length:	
B ☐ Add   □ Delete Time: ☐ AM   □ PM Length:	9 □ Add □ Delete Time: □ AM □ PM Length:	10       □ Add □ Delete       Time:       □ AM □ PM       Length:	11       □ Add □ Delete       Time:       □ AM □ PM       Length:	12 □ Add □ Delete Time: □ AM □ PM Length:	13 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	14       □ Add □ Delete       Time:       □ AM □ PM       Length:	
15 ☐ Add  □ Delete Time: □ AM  □ PM ∟ength:	16 □ Add □ Delete Time: □ AM □ PM Length:	<b>17</b> ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	18       □ Add     □ Delete       Time:     □ AM       □ AM     □ PM       Length:	19 □ Add □ Delete Time: □ AM □ PM Length:	20 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	21 □ Add □ Delete Time: □ AM □ PM Length:	
22 ☐ Add ☐ Delete Time: ] AM ☐ PM Length:	23 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	24 □ Add □ Delete Time: □ AM □ PM Length:	25 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	26 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	27 ☐ Add ☐ Delete Time: ☐ AM ☐ PM Length:	28 □ Add □ Delete Time: □ AM □ PM Length:	
29 Add Delete Fime: AM PM Length:	30 □ Add □ Delete Time: □ AM □ PM Length:		sion conflicts with anoth ght to deny modification			ll not be approved.	