



Office of Charitable Gaming
P.O. Box 98502, Baton Rouge, LA 70884
(225) 925-1835 or (800) 562-9235 FAX (225) 219-1910

Video Gaming Device Shipment Notification

This form must be submitted to the Office of Charitable Gaming at least three (3) working days prior to the date of shipment. The devices must be shipped within ten (10) days of receiving approval from the Office. Use a separate form for each destination address. Attach additional pages if necessary. **This approved form must be in the possession of the carrier during shipment of the listed devices.**

Shipping Information:

Manufacturer / Distributor			License Number	
Physical Address (Street, City, State, Zip Code)			Proposed Shipping Date	
Carrier / Mode of Transportation			Man./Dis. FAX #	
Official's Name (Print)	Signature	Date	Daytime Phone Number	

Receiver / Destination Information:

Manufacturer / Distributor		License Number
Physical Address (Street, City, State, Zip Code)		Expected Arrival Date

Gaming Device Information:

Manufacturer	Serial Number	Model Number	Description
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Do not write below this line. For office use only.

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Approved

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Denied

Signature of authorized personnel	Date
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