

## §1815. Reporting and Record Requirements

### A. Reporting Requirements

1. For each machine the permittee must file with the department a monthly video bingo machine report signed by the permittee. The forms for said reporting will be prescribed by the department. The report will be used to verify the winning percentage of the machine. The following requirements apply:

a. the report must be delivered to the Electronic Video Bingo Panel at the Office of the Attorney General, Box 94005, Capitol Station, Baton Rouge, LA 70804-9005 or postmarked no later than midnight of the tenth day of the month following the reporting month. A reporting month for these purposes shall be considered the first day of the month through the last day of the month;

b. permittee shall include with the report the audit tape covering the weeks reported;

c. the report is due on each machine after it has been permitted regardless of whether the machine was in use during a subsequent month of the permit year.

2. If a permittee leases, rents, or shares machine ownership or a machine's revenues with another person or business entity, the permittee must provide upon the same form prescribed by the department, in Paragraph 1 above, monthly information for each machine as follows:

a. full identification including name, address and social security number (or federal identification number) of all persons or business entities involved in the above-mentioned business relationship;

b. percentage of participation in machine income by each person or business entity involved in the above-mentioned business relationship;

c. specific machine income paid to or received by each person or business entity involved in the above-mentioned business relationship.

4. A violation of the aforementioned provisions may result in a civil violation and fee and possible revocation of license in accord with these rules.

B. Records Retention Requirements. Records requirements are as follows:

1. Machine operation records must be maintained and made available for inspection by the department upon request. The records must provide all necessary information the department may require to insure operation of machines in compliance with the law.

2. The records must include, but are not limited to, the accounting ticket and corresponding permittee records containing the performance synopsis of the machine.

3. The permittee records required by this rule must be maintained in the state of Louisiana by the permittee for a minimum of three years.

### C. Dissemination of Information

1. Certain information collected by the department is known to contain confidential information. The information in Paragraph 2 is confidential and may not be revealed by the department except under order of a court of competent jurisdiction.

2. Information designated as confidential includes, but is not limited to, the following:

a. technical manuals, instructions, wiring, or logic diagrams for the machine;

b. listings of source codes and flow charts;

c. results of simulations and related information explaining simulation methodology;

d. model PROMs or logic boards contained compiled programs.

3. Information relating to the results of actual operations as shown on a machine's meter is not confidential and may be used to compile studies or reports.

4. Persons with access to confidential information as described in Paragraph 2 may not use or reveal anything of a confidential nature outside the scope of its intended purpose.

5. The department shall secure confidential information and restrict all persons from access, except designated employees whose duties include testing and interpretation of the information. Such information is not public record and may not be released to any member of the public.

D. Software Information. A permittee may be required to provide information to the department necessary to ensure the machine's software and logic are in compliance with the act and these rules. The information may be provided directly by the permittee, the distributor or the manufacturer of the machine. The information shall include, but not be limited to:

1. all technical manuals, instructions, wiring and logic diagrams for the machine;

2. all microprocessor manuals;

3. all source listings, including programmer's comments, and flow charts for the electronic video bingo programs, character sets, including those that may reside on the printer interface board;

4. a hexadecimal dump of all compiled programs;

5. model PROMs containing compiled electronic video bingo character sets, including those that may reside on the printer interface board;

6. access to a compiler for the programming language used if the department is unable to compile the program with the equipment it has available;

7. the algorithm for the random number generator along with a written description;

8. a photo or drawing of the display which shows all setups, test modes with detailed written descriptions and instructions;

9. a listing of the paycheck values and the probabilities of the outcome of cards for the program logic used;

10. the schedule of proposed payout odds and overall payback percentage;

11. tabulated results of five separate simulations of not less than 200.0h0 games using the bingo program;

12. instructions on the means, including assumptions made, by which the simulations in Subparagraph k were created so the department can verify the simulation results; and

13. a description of the methods of all testing criteria if performed and the results of the tests for the following:

- a. random number generator;
- b. electromechanical interference;
- c. radio frequency interference;
- d. FCC standards;
- e. A.C. line noise;
- f. static electricity; and
- g. extreme temperature conditions.

*AUTHORITY NOTE: Promulgated in accordance with R.S. 33:481.17.*

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