

### §2203. Background Investigation

A. Each person serving in relation to a commercial lessor as owner, partner, shareholder holding more than FIVE percent ownership interest, director, manager or employee shall cooperate with the division's background investigation. Such cooperation shall include, but not be limited to, fully and truthfully completing all application forms, fully and truthfully answering investigators' pertinent questions, and supplying fingerprint samples when requested by the division.

B. The initial application form, as attached hereto and made a part of, is deemed to be a continuing application. All applicants and licensees shall notify the division in writing of all changes within 10 days of the change.

**(Editor's Note:** The application form referred to in the following rule is on file at the Office of the State Register and is available upon request from the Division of Charitable Control, Office of the State Police.)

1. The application forms for the business shall include, but not be limited to inquiries relative to the following categories: the building, owners, equipment, vendors, and employees.

2. The application forms for each owner, partner, shareholder holding more than five percent ownership interest, director, manager or employee shall include, but not be limited to inquiries relative to the following categories: personal biography, marital history, family members, military history, criminal history, employment history, character references, gaming or liquor licenses, and organization memberships.

C. If the cost of a background investigation of the applicant and his business exceeds \$200, the applicant will be given notice of these anticipated additional costs and the option to pay said costs prior to the expenditure by the division, and applicant will be responsible for said additional costs it elects to incur.

*AUTHORITY NOTE: Promulgated in accordance with R.S. 40:1485.4 and R.S. 33:4861.17.*

*HISTORICAL NOTE: Promulgated by the Department of Public Safety and Corrections, Office of State Police, LR 17:800 (August 1991).*