



**LOUISIANA
DEPARTMENT
of REVENUE**

Casino Night Session Schedule

Louisiana Department of Revenue
Office of Charitable Gaming
PO Box 1631
Baton Rouge, LA 70821
Phone: 1-800-562-9235
www.ocg.louisiana.gov

Please use one form per location where games are played

Name of Organization			
License Number		Organization Fax Number <i>(where you want the license faxed)</i>	
Name of Building Where Games are Conducted		Building Phone Number	Building Fax Number
Physical Address of Building		City	State ZIP
E-mail			
Parish of Building	<input type="checkbox"/> Check here if building is owned by organization	Amount of rent per session <i>(Attach copy of rental or lease agreement)</i>	

- 1. Submit a copy of the ticket and the rules, as well as the lease agreement with Private Casino Contractor, if applicable.**
- 2. We encourage you to submit your Casino Night Session schedule online and pay electronically, or mail in the completed form with a \$25 check made payable to the Office of Charitable Gaming from the charitable gaming checking account. Please note that a \$25 modification fee applies to the second and any subsequent revisions to your license.**
- 3. This form must be signed by an organization official and the commercial or non-commercial lessor.**

Organization Official <i>(print)</i>	Signature	Date	Daytime Phone Number including area code
Commercial/Non-Commercial Lessor	Signature	Date	Daytime Phone Number including area code

Date of Session	Time Session Begins	AM/PM	Length of Session (8 hour max)
		<input type="checkbox"/> AM <input type="checkbox"/> PM	
		<input type="checkbox"/> AM <input type="checkbox"/> PM	
		<input type="checkbox"/> AM <input type="checkbox"/> PM	
		<input type="checkbox"/> AM <input type="checkbox"/> PM	
		<input type="checkbox"/> AM <input type="checkbox"/> PM	
		<input type="checkbox"/> AM <input type="checkbox"/> PM	

Price per Admission Ticket _____ Total Number of Tickets Available for Sale _____

Add-ons or rebuys? YES NO *(Attach rules)*

List all prizes (Description & Value) No cash prizes shall be awarded	
1 st	6 th
2 nd	7 th
3 rd	8 th
4 th	9 th
5 th	10 th

Attach additional sheet if more than 10 prizes will be given away